

Greg Edds, Chairman
Jim Greene, Vice- Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8181 • Fax 704-216-8195

MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS January 4, 2021 – 3:00 PM J. NEWTON COHEN, SR. ROOM

J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING

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Present: Greg Edds, Chairman
Mike Caskey, Member
Judy Klusman, Member
Craig Pierce, Member

Participating Remotely:
Jim Greene, Vice-Chairman joined the meeting at 3:11 p.m.

County Manager Aaron Church, County Attorney Jay Dees and Finance Director James Howden were present. Clerk to the Board Carolyn Barger was participating remotely.

Chairman Edds convened the meeting at 3:02 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

CONSIDER ADDITIONS TO THE AGENDA

- Chairman Edds moved agenda item #8 (Public Water Supply Application for Chemical Booster Station) from the regular agenda to the Consent Agenda as Item L and to include a corrected application (that had been sent to the Board via email).
- Chairman Edds said County Manager Aaron Church and Assistant County Manager/CIO Randy Cress had an addition for the agenda regarding the Small Business Grant Program Addendum (sent to the Board via email). Chairman Edds placed the matter on the agenda as item #8 in lieu of the Public Water Supply Application for Chemical Booster Station (moved to the Consent Agenda; see above).

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

CONSIDER APPROVAL OF THE AGENDA

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to approve the agenda as amended passed unanimously (4-0).

CONSIDER APPROVAL OF THE MINUTES

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to approve the minutes of the December 7, 2020 and December 19, 2020 Commission Meetings passed unanimously (4-0).

1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Klusman moved approval of the Consent Agenda as amended. The motion was seconded by Commissioner Pierce and passed unanimously (4-0).

The Consent Agenda consisted of the following:

- A. SECU Lease Second Amendment
- B. Duke Energy Underground Service Easement Animal Shelter
- C. Tax Refunds for Approval
- D. Community Service Block Grant Funding for FY 2021-22
- E. Lease Amendment Hangar T9 – Company Name Change
- F. Schedule Public Hearing for January 19, 2021 for Animal Ordinance Change
- G. 2020-21 HOME Funding Allocation Change
- H. Investing Authority
- I. BOE One-Stop Worker Award
- J. Request to Reclassify Contracted Services Position
- K. Tempus ALS Monitor/Defibrillators Lease Buyout
- L. Public Water Supply Application for Chemical Booster Station (addition to the Consent Agenda with a corrected application, which is attached to these minutes for the record)

2. PUBLIC COMMENT PERIOD

Chairman Edds opened the Public Comment Period and with no one else wishing to address the Board, Chairman Edds closed the Public Comment Period.

3. PUBLIC HEARING FOR Z 07-20: MITCH WILSON

Planner Aaron Poplin presented the rezoning request for Z 07-20 along with a power point. Mr. Poplin reported that Mitch Wilson, on behalf of Rowan Clearing Partners, LLC, was requesting the rezoning of Eric Dixon, Sr. and Leona F. Dixon's property around the 8200 block of Statesville Boulevard from Rural Residential (RR) to

Commercial Business Industrial with a Conditional District (CBI-CD) to allow the placement of Gupton Land Clearing's company office, workshop, and equipment storage area. The property was further identified as Tax Parcel 751-038.

The property was located in Area 1 of the Western Area Land Use Plan (LUP) and was located within the US 70 Highway Corridor Overlay. The US 70 Corridor Overlay encourages commercial and industrial uses having transportation dependency due to rail availability and US highway. The area also encourages quality building design and appearance.

Mr. Poplin discussed the consistency with the requested zoning district's purpose and intent and the compatibility of uses within the proposed district classification with other properties.

Continuing with the power point, Mr. Poplin reviewed the potential impact on facilities such as roads, utilities and schools.

The Planning Board held a courtesy hearing on November 23, 2020 and the adjoining property owner at 2070 Hildebrand Road and his father spoke in opposition to the rezoning. Their main concerns were the possible noise, septic system location and the location of the fence along the property line closest to their house. The Planning Board discussed the existing forest coverage and distance of the operational area from the neighboring residence, which should mitigate the noise concern. The Planning Board suggested moving the fence further away from the house at 2070 Hildebrand Road and relocating it to the narrow gap in the forest between the fields. The application agreed to make the change.

The Planning Board approved the request with the condition the fencing along the property line with Tax Parcel 751 037 be moved to the narrow gap in the forest between the fields.

Mr. Poplin highlighted the decision making and procedure process for the Commissioners.

Chairman Edds asked if the applicant would like to address the Board and Mitch Wilson, one of the owners of Rowan Clearing Partners, came forward. Mr. Wilson said the company had spent a significant amount of time trying to find property that would make it conducive for the business could remain in Rowan County. Mr. Wilson said most of the company's workers live in the Rowan County area and it made sense for the company to remain in Rowan. Mr. Wilson said once the property was formally zoned, the company hoped submit the application for the septic system.

Chairman Edds opened the public hearing to receive citizen input regarding Z 07-20. The following individuals addressed the Board:

- James Lambert of 2050 Hilderbrand Road expressed concerns with the proposed septic system. Mr. Lambert also said the business would be washing its equipment and he questioned where the runoff would go. Mr. Lambert said there were ten (10) residents who used wells within a quarter mile of the site. Mr. Lambert said while the company did agree to move the fence, he would like to see them build a row of trees on the backside of the fence so his family did not have to see the business/equipment. Mr. Lambert said he wanted to be a good neighbor but had concerns with the water issue and privacy.

Chairman Edds asked the applicant if it would be acceptable to the company to put some Leland Cypress on the other side of the fence. Mr. Wilson responded he was not opposed to planting trees or shrubs. Mr. Wilson stated if there was a permanent row of trees it would limit the company's access to enter the gate to the property in five (5) or six (6) years once the trees had grown. Chairman Edds asked if the trees could be planted along the fence - with the exception of the gate and Mr. Wilson said yes.

An exchange regarding the request for additional trees occurred between Mr. Lambert and Mr. Wilson (and a third person who was inaudible in the audience) to which the applicant agreed to plant said trees.

With no one else wishing to address the Board or having submitted written comments, Chairman Edds closed the public hearing.

Chairman Edds moved approval of the Statement of Reasonableness as follows: The request to rezone the property located in the 8200 block of Statesville Boulevard, further identified as Tax Parcel 751-038 from RR to CBI with a conditional district is consistent with the Western Land Use Plan; there are other businesses along the corridor zoned CBI; there will be no major impact to school, utilities or roads. The motion was seconded by Commissioner Pierce and passed unanimously (5-0; Commissioner Greene joined the meeting at 3:11 p.m.).

Chairman Edds moved to approve the Statement of Consistency as follows: The rezoning is consistent with other properties along Statesville Boulevard; it is a conditional district only allowing a specific use. The motion was seconded by Commissioner Klusman and passed unanimously.

Chairman Edds moved to approve Z 07-20 with the condition requested by the Planning Board for additional fencing along the property line of Tax Parcel 751 037 to be moved to the narrow gap in the forest, and also with the condition the applicant agreed to, which

was put a tree line along the property line. The motion was seconded by Commissioner Pierce and passed unanimously.

4. PUBLIC HEARING FOR Z 06-20: NENGTOU VUE

Assistant Planning Director Shane Stewart presented the rezoning petition for Z 06-20. Mr. Stewart also provided a power point as he discussed the request.

On January 26, 1990, property owner Raymond Everhardt, registered the Oakview Trailer Court as an existing 64 space manufactured home park in response to the Mobile Home Park Ordinance requirements adopted on December 15, 1989. According to departmental records, on July 1, 1996, Mr. Everhardt was cited for an exhaustive list of violations with the Health Department (well, septic, animal services), Environmental Services (planning, building codes, solid waste), and the North Carolina Department of Environmental and Natural Resources (now DEQ) due to water quality. Staff is uncertain of the event timeline thereafter but, according to aerial imagery, most of the manufactured homes were removed by March of 2002 and completely removed sometime in 2003 based on Tax Assessor records.

Section 21-137(a) indicates an abandoned manufactured home park may only be re-established as a conforming use. The current property owner, Nengtou Vue was not interested in establishing a park. Mr. Vue was requesting the rezoning of an approximate 21.07-acre portion of his 68.9 acres parcel located at the 5900 block of Wildwood Road, further referenced as Tax Parcel 055-007, from Manufactured Home Park (MHP) to Rural Agricultural (RA).

Mr. Stewart reviewed the consistency with the districts purpose/intent, conformity with adopted plans/policies and conditions in the vicinity, compatibility of uses, potential impact on roads, utilities and schools.

Mr. Stewart discussed the decision-making process and procedures.

According to Mr. Stewart, public notice of the hearing was mailed on December 22, 2020 to fourteen (14) adjacent property owners within 100' of subject property. On December 21, 2020 signage was posted on the property and on December 27 and December 29, 2020 notices were published in the Salisbury Post.

The Planning Board met on November 23, 2020 and no one spoke at the courtesy hearing or provided public comment at the November 25, 2020 meeting where the recommendation was ratified. The Planning Board voted 6-0 to recommend approval as requested based on the following:

Statement of Consistency: Z 06-20 is consistent with the Eastern Area Land Use Plan (LUP) based on the following, "The request is consistent with the Eastern LUP; the request will allow residential uses in the Rural Agricultural District with appropriate regulations; such as single-family dwellings, large tracts and agricultural fields."

Chairman Edds opened the public hearing to receive citizen input regarding Z 06-20. With no one wishing to speak or having submitted written comments, Chairman Edds closed the public hearing.

Chairman Edds moved approval of the Statement of Consistency as follows: "The request is consistent with the Eastern LUP; the request will allow residential uses in the Rural Agricultural District with appropriate regulations; such as single-family dwellings, large tracts and agricultural fields." The motion was seconded by Commissioner Pierce and passed unanimously.

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to approve Z 06-20 carried unanimously.

5. PUBLIC HEARING FOR Z 05-20: STEINMAN STORAGE

Assistant Planning Director Shane Stewart provided the staff report and a power point for Z 05-20. Mr. Stewart explained that on March 3, 2008 the Board of Commissioners approved a CBI-CD rezoning request for property owner Dr. William Webb to accommodate four (4) 12,000 square foot storage buildings on his property located at 4290 Long Ferry Road further referenced as Tax Parcel 606-069. Within two (2) years, two (2) structures were completed and total 21,500 square feet along with a large gravel area, presumably for future structures but used for outdoor storage (e.g. trailers, campers, boats, etc.). Per section 21-62 of the Zoning Ordinance, "an approved conditional district secures a vested right to undertake a project within two (2) years unless a longer duration is requested by the applicant and approved by the Board of Commissioners."

Current owner Steinman Storage LLC's contractor R&L Glover Enterprises, Inc. inquired about obtaining zoning permits for two (2) additional buildings and was not aware of the voluntary zoning district requested by previous owner Dr. Webb. Section 21-62(d) of the ordinance indicates alterations to a conditional district and approved site plan shall be treated as an amendment to the zoning map.

The request from Steinman Storage LLC was for an amendment to their existing 7.78-acre conditional zoning district, currently zoned Commercial Business, Industrial (CBI-CD), to add two (2) additional storage buildings totaling 22,000 square feet and additional outdoor storage behind the existing structures.

Mr. Stewart highlighted the information contained in the staff report.

Procedurally, Mr. Stewart said the Commissioners must develop a statement of consistency describing whether its action was consistent with any adopted comprehensive plans and indicate why their action was reasonable and in the public interest. A statement analyzing the reasonableness of the decision was also necessary.

Mr. Stewart said letters of public notice of the hearing were mailed to fourteen (14) adjacent property owners (within 100' of subject property). On December 21, 2020 signage was posted on the property and on December 22 and 29, 2020 notices were published in the Salisbury Post.

No one spoke at the Planning Board's courtesy hearing or provided public comment at the November 25, 2020 meeting where the recommendation was ratified. The Planning Board voted 6-0 to recommend approval as requested based on the following statements:

Statement of Consistency: Z 05-20 is consistent with the Eastern Area Land Use Plan based on the following, "The plan was approved in 2008 as CBI-CD; Owner/Application are requesting same type of use."

Statement of Reasonableness: In accordance with Section 21-362(j) of the Rowan County Zoning Ordinance and after due consideration, Z 05-20 is reasonable and in the public interest based on the following: "The request is consistent with the Eastern Land Use Plan; the request will service residences in the area."

According to the minutes from the January 28 2008 Planning Board meeting and the March 3, 2008 Board of Commissioners meeting, only the applicant spoke at each meeting. No specific conditions were placed on the application. Approval of the request would authorize the two (2) structures identified on the initial plan. Current property improvements on adjacent lands appear identical to that present in 2008. The site offers a large boat, RV, trailer and other equipment storage option in a convenient location for High Rock Lake residents with limited space to accommodate on their own property.

Staff did inform the applicant of the need to allow the planted holly shrubs to grow to form a continuous hedgerow of at least six (6) to comply with the buffer requirements. Staff was uncertain how long the existing vegetation had been pruned to prevent the hedgerow formation.

Chairman Edds opened the public hearing to entertain citizen input regarding Z 05-20. With no one wishing to address the Board or having submitted written comments, Chairman Edds closed the public hearing.

Chairman Edds moved approval of the Statement of Consistency: "The plan was approved in 2008 as CBI-CD; Owner/Application are requesting same type of use." The motion was seconded by Commissioner Pierce and passed unanimously.

Chairman Edds moved approval of the Statement of Reasonableness: "The request is consistent with the Eastern Land Use Plan; the request will service residences in the area." The motion was seconded by Commissioner Pierce and passed unanimously.

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to approve Z 05-20 passed unanimously.

6. PUBLIC HEARING REGARDING CREATION OF A CONSOLIDATED HUMAN SERVICES AGENCY

County Manager Aaron Church said the purpose of the public hearing was to consider a consolidated human services agency. Mr. Church then read the public hearing notice as follows:

This is a public notice that the Rowan County Board of Commissioners will hold a public hearing on January 4, 2021 at 3 p.m. regarding the creation of a consolidated human services agency.

On or after this date the Board of Commissioner may exercise the power and authority contained in North Carolina General Statue 153A-77 to assume the power, responsibilities and duties of a consolidated human service agency by taking the following steps:

1. Create a consolidated human services agency that has the authority to carry out the functions of the local health department and the department of veteran's services;
2. Create a consolidated human services board having the powers conferred by NCGS 153A-77(c) and further assume all power, responsibilities and duties of said consolidated human services board pursuant to NCGS 153A-77(a).
3. Create an advisory committee consistent with the membership described in NCGS 130A-35.
4. Consolidate the provisions of human services in Rowan County under the direct control of a Human Services Director that will be appointed and supervised by the County Manager in accordance with NCGS 153A-77(b).

Chairman Edds opened the public hearing to receive citizen input regarding the consolidation and the following citizens addressed the Board:

- Dan Mikkelson stated he had served on the Rowan County Board of Health for nine (9) years and understood the Health Department's (HD) strengths and weaknesses. Mr. Mikkelson cautioned the Commissioners about changing the

structure of the HD, especially during a pandemic. Mr. Mikkelsen said it appeared the concerns with Environmental Health (EH) had been vetted and the situation was rapidly improving. Mr. Mikkelsen felt the Commissioners should not consolidate.

With no one else wishing to address the Board or having submitted written comments, Chairman Edds closed the public hearing.

Commissioner Klusman stated there would be a number of emails coming in on the issue.

Chairman Edds said the purpose of the hearing was to receive comments from the public.

Commissioner Caskey added that he was unsure if the consolidation would occur; however, under the proposal, the HD would have no association with the Veteran Services Department.

No action was taken.

7. ENVIRONMENTAL HEALTH BI-WEEKLY REPORT

Adrian Pruett, Environmental Health Supervisor, provided the bi-weekly report regarding inspections for the department. Mr. Pruett said Environmental Health was catching up on its inspections and noted the current wait time for an inspection was approximately three (3) weeks and two (2) days.

A brief question and answer period followed the update.

In conclusion, Chairman Edds reiterated previous meeting comments - that the Board wanted Environmental Health and the inspections to be known as the best in the region. Chairman Edds encouraged Mr. Pruett to come to the Board if the department had any needs in providing top quality service.

8. PUBLIC WATER SUPPLY APPLICATION FOR CHEMICAL BOOSTER STATION

Note: This agenda item was moved to the Consent Agenda as Item L.

ADDITION

SMALL BUSINESS GRANT PROGRAM

Chairman Edds discussed the Board's desire to assist smaller businesses in the County that had suffered as a result of the pandemic. Chairman Edds explained that the County had hired an outside firm, McGill Associates, to manage the technical side of a Small Business Grant Program (Grant) the County had implemented. Chairman Edds

said it had been brought to the County's attention that sixteen (16) applications had been overlooked in the process. Chairman Edds stated Assistant County Manager/CIO Randy Cress had been working through the issues with McGill Associates and the applicants.

Chairman Edds said the federal government would allow the County to pay for the Grant with funds from the CARES Act beyond the December 31, 2020 deadline.

Chairman Edds read the recommendation provided to the Board was to add an addendum to the current Small Business Grant Program to allow McGill Associates to review and process the sixteen (16) applications per the existing eligibility requirements based on the December 17, 2020 revision of the Small Business Grant Program. Given the new dates of the notification for these applicants, their end dates for providing documentation to McGill Associates will be January 22nd, 2021 at 5:00 p.m. This allows for the same 18-day period as the original applicants received. Checks will be issued to qualified applicants in this batch based on eligibility as determined with an overall deadline for checks to be issued by February 4, 2021. Chairman Edds then moved to put the recommendation in the form of a motion. The motion was seconded by Commissioner Pierce and passed unanimously.

9. AWARD BID FOR CONSTRUCTION PHASE NC DOA GRANT 36244.56.10 FOR GLIDESLOPE REPLACEMENT

Valerie Steele, Airport and Transit Director, reported the Glideslope Replacement Project was approved and the grant awarded in 2018. The design phase, including billing, was complete.

The bid process for the Glideslope Replacement construction phase was completed December 15, 2020. J.D. Goodrum was the sole bid received. The base bid came in above the remaining funds for the project. Removing the paved access road from the contract would ensure additional funding should not be required.

The recommendation was to award the bid to J.D. Goodrum, approve the contract modification to the base bid and authorize the County Manager to enter into the contract as presented not to exceed the amount of \$491,001.28.

After a brief question and answer period with Ms. Steele and Engineer, Andy Shook, with Talbert, Bright and Ellington, Commissioner Pierce moved to award the bid for the construction phase for glideslope replacement. The motion was seconded by Commissioner Klusman and passed unanimously.

Ms. Steele said there were two (2) other items listed as part of the recommendation, which were to approve the contract modification to the base bid and authorize the County Manager to enter into the contract.

Chairman Edds requested to modify the motion to award the bid to J.D. Goodrum, approve the contract modification to the base bid and authorize the County Manager to enter into the contract as presented not to exceed the amount of \$491,001.28. Commissioner Pierce was agreeable to the modified motion and the vote passed unanimously.

10. CRF EXPENDITURE REPORT

Finance Director James Howden provided a handout, which was a 14-page report due to NCPRO by Friday (January 8, 2021). The report contained a list of expenditures through the end of December 2020 related to the Coronavirus Relief Fund (CRF).

Mr. Howden highlighted the details in the handout, noting the County spent approximately \$2.4 million in the month of December. Mr. Howden sought Board approval to submit the report.

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to approve the report passed unanimously.

11. CRF FUNDS UPDATE

Finance Director James Howden provide the Commissioners with a summary for the Coronavirus Relief Funds (CRF) as of December 30, 2020.

Funding Received:	\$5,319,455	
Interest Earned:	<u>\$769</u>	
Total Funds Available		<u>\$5,320,224</u>
Expenditures thru December 30 (Excluding Dedicated Staff)**	\$4,721,735	
Expenditures – Invoices not Received		
Testing	\$52,105	
Technology	\$35,000	
Broadband	\$82,000	
PPE	\$20,000	
Tests and Testing Kits	<u>\$80,000</u>	
Total Expenditures (Excluding Dedicated Staff)	<u>\$4,990,840</u>	
Remaining Funds to be Used by Dedicated Staff	\$329,384	

Dedicated Employee Expenses**	<u>\$1,316,926</u>
Allowable Expenses over Available Funds	<u>(\$ 987,542)</u>
Total Expenditures as of December 30, 2020**	<u>\$6,038,661</u>

Chairman Edds referred to the dedicated employee expenses and explained that if COVID had never happened, the \$1,316,926 was dedicated to employees “just doing their job.” Chairman Edds continued by saying the law allowed for the County to reimburse itself the \$1,316,926 direct labor costs for existing employees. Instead, the Board chose to act in ways to benefit the county residents (small business grants, broadband to rural areas, PPE, testing and technology, etc.). Chairman Edds said the County did not hire \$1.3 million in new people and he wanted to make sure the public was aware the County was not over budget.

No action regarding the update was necessary.

12. YEAR END LITTER REPORT

Chairman Edds highlighted the details of the year-end litter report. Overall, the County collected approximately 120 tons of litter and roadside debris off 2,498.58 shoulder miles of roadway.

13. SELECTION OF NCACC VOTING DELEGATE FOR LEGISLATIVE GOALS CONFERENCE

The North Carolina Association of County Commissioners (NCACC) will hold its Legislative Goals Conference by virtual platform Thursday and Friday, January 14-15, 2021. Each county would be entitled to vote on legislative goal proposed submissions brought before the membership.

Each county was asked to designate one (1) voting delegate (and may also assign an alternate in the event the delegate was unable to participate).

Chairman Edds moved, Commissioner Pierce seconded and the vote to appoint Commissioner Klusman as the County’s voting delegate passed unanimously.

14. DISCUSSION REGARDING ANNUAL PLANNING RETREAT

The Board discussed its preferences for holding its annual planning retreat for 2021. Due to the pandemic and the unknown impact it might have on the County’s finances, the Board felt it should wait and schedule the retreat in a few months.

15. BUDGET AMENDMENTS

Finance Director James Howden presented the following budget amendments for the Board’s consideration:

- Sheriff – Recognize \$100 cash donation from citizen Robert Cartner and budget to Sheriff's Christmas Caring Account.
- Finance – Budget a NCFSWC Grant awarded to Soil and Water by the North Carolina Foundation for Soil and Water Conservation, Inc. \$2,500
- Library – Decrease RPL revenue and expense to agree with decrease in State Aid Grant funding. \$395
- Finance – Budget a One NC Fund Grant awarded to Continental Structural Plastics. \$100,000

Commissioner Pierce moved approval of the budget amendments as presented. The motion was seconded by Commissioner Klusman and passed unanimously.

16. CONSIDER APPROVAL OF BOARD APPOINTMENTS
BOSTIAN HEIGHTS VOLUNTEER FIRE DEPARTMENT AND CLEVELAND COMMUNITY
VOLUNTEER FIRE DEPARTMENT FIRE COMMISSIONERS

Randall Faggart, Jody Scott Burleyson and Randy St. Clair applied for reappointment to the Bostian Heights Volunteer Fire Department (VFD). The terms would be for two (2) years and expire on January 31, 2023.

Craig Myers applied for reappointment to the Cleveland Community VFD for a two-year term that will expire December 31, 2022.

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to appoint Randall Faggart, Jody Burleyson, Randy St. Clair and Craig Myers passed unanimously.

HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

Michael Agee, Amber Phillips and Patricia Murtaugh applied for two (2) vacant seats. The bylaws of the Committee state the membership should consist of at least a minimum of one-third older adults, age 60 and older. Based on this requirement, Nan Buehrer recommended Mr. Agee be appointed as the Region F Aging Advisory Committee Alternate for a term that would expire June 30, 2021, (at which time Mr. Agee would be eligible for reappointment).

Ms. Buehrer recommended Ms. Murtaugh be appointed to fill the At-Large seat for a term that would expire June 30, 2020 (at which time Ms. Murtaugh would also be eligible for reappointment).

Commissioner Pierce moved the appointment of Ms. Murtaugh and Mr. Agee. The motion was seconded by Commissioner Klusman seconded and the motion carried unanimously.

JUVENILE CRIME PREVENTION COUNCIL

Erin Smith applied for the vacant General Public Seat for a term that would expire on June 30, 2022.

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to appoint Erin Smith passed unanimously.

SALISBURY-ROWAN COMMUNITY ACTION AGENCY, INC.

There is one seat available on this Board and Amy-Archer Brown has applied for reappointment. A second application was also received for this seat from Machica Davis.

While Ms. Brown's term expired June 30, 2020 she has continued to actively serve. Dione Tate-Adkins, Executive Director of the Agency, submitted a letter requesting the reappointment.

The term for the selected applicant will expire on June 30, 2023.

Commissioner Klusman moved to appoint Amy Archer Brown. The motion was followed by a second from Commissioner Pierce and passed unanimously.

THERAPEUTIC RECREATION BOARD

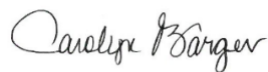
Renita Ritchie applied for reappointment. The term would be for three (3) years, expiring on November 30, 2023.

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to reappoint Ms. Ritchie carried unanimously.

17. ADJOURNMENT

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 4:49 p.m. The motion was seconded by Commissioner Klusman and passed unanimously.

Respectfully Submitted,



Carolyn Barger, MMC, NCMCC
Clerk to the Board

Application for Approval of Engineering Plans and Specifications For Water Supply Systems

Project Name:	Northeast Rowan County Water System Chemical Booster Station
	(Name of Project to appear on Public Water Supply Section records and tracking system)
	Construction of a chemical booster station and injection manhole to improve lead levels in the Rowan County drinking water source.
	(description of project)
	1375 Long Ferry Road, Salisbury, NC 28146
	(general location of project)
in	Rowan County.

Date			Serial No.	
	(for DEQ use only)			(for DEQ use only)

Application for Approval of Engineering Plans and Specifications for Water Supply Systems

To: Division of Water Resources,
Department of Environmental Quality

The **Applicant** applies under and in full accord with the provision of NCGS 130A-317, and such other statutes and rules as relate to public water systems. The **Authorized Official** or **Representative** of the **Applicant** represents that he is authorized to act for the **Applicant**. The **Authorized Official** or **Representative** of the **Applicant** understands and agrees to the following:

1. The **Applicant** shall not award contracts or begin construction without first receiving "Authorization to Construct" from DEQ.
2. The **Applicant** shall make no change or deviation from the engineering plans and specifications approved by DEQ except as allowed by 15A NCAC 18C .0306 or with the written consent and approval of DEQ.
3. The **Applicant** shall obtain Final Approval in accordance with 15A NCAC 18C .0306 prior to placing the project (or any portion thereof) into service.
4. Digital (PDF) submittals are true image copy of the original sealed/signed documents.

An authorized representative of the **Public Water System** (not always the same as the **Applicant**) is to complete and sign the following WSMP section.

Status of Water System Management Plan (WSMP)

Check one of the following, and if applicable, provide the required information:

- ☒ The WSMP for the project, as defined in the attached engineering plans and specifications, has not been submitted.
- ☐ Three copies of the WSMP for the project, as defined in the attached engineering plans and specifications, are submitted with this application.
- ☐ The WSMP that includes this project, as defined in the attached engineering plans and specifications, was previously submitted.

Provide the following:

Public Water System Name: Northeast Rowan County Water System

Owner Name: Rowan County

Water System No.: NC 20-80-082

Serial Number of Deemed Complete WSMP: 17-00695

By my signature below, I certify that the previously submitted WSMP **DOES NOT*** contains the information required by 15A NCAC 18C .0307(c) for the project defined in the attached engineering plans and specifications.

Aaron Church

(Type or print name of authorized representative of Public Water System)

Rowan County Manager

(Title of authorized representative of Public Water System)

 Electronic Signature
Be an original.

(Signature of authorized representative of Public Water System)

December 23, 2020

(Date)

*Please see the cover letter to Ms. Bhatta from Hazen Dated December 23, 2020. RE: Rowan County, North Carolina - Northeast Rowan County Water System Chemical Booster Station Hazen Job No. 32560-001. If you have any questions you may contact me on my cell phone 704-216-8195.

Application for Approval of Engineering Plans and Specifications for Water Supply Systems

In accordance with NCGS 130A-328, the Public Water Supply Section charges a fee for plan review. **Any documents submitted for review must be accompanied by a check payable to DEQ-Public Water Supply Section before the review will begin.**

There is a \$25 fee for returned checks.

The charges for review of plans are shown below. Check one of the following.

Distribution System fees

- | | | |
|-------------------------------------|---|--------------|
| ☐ | Construction of water lines, less than 5000 linear feet | \$150 |
| ☐ | Construction of water lines, 5000 linear feet or more | \$200 |
| ☒ | Other construction or alteration to a distribution system | \$ 75 |

Ground Water System fees

- | | | |
|--------------------------|--|--------------|
| ☐ | Construction of a new ground water system or adding a new well | \$200 |
| ☐ | Alteration to an existing ground water system | \$100 |

Surface water system fees

- | | | |
|--------------------------|---|--------------|
| ☐ | Construction of a new surface water intake or treatment facility | \$250 |
| ☐ | Alteration to existing surface water intake or treatment facility | \$150 |

Other fees

- | | | |
|--------------------------|--|--------------|
| ☐ | Water System Management Plan review | \$ 75 |
| ☐ | Miscellaneous changes or maintenance not covered above | \$ 50 |

Notes:

1. Projects for Tank Rehabilitation use separate "Application for Water Tank Reconditioning Plan Approval."
2. The fee is not refundable if the plans are not approved.
3. Revisions to plans to address the Public Water Supply Section's or other state agency's comments do not incur an additional fee.
4. If one set of plans has multiple related items (such as a new well with construction of water lines) only one fee must be submitted for highest price item. The amounts are not cumulative, except for fees for Water System Management Plans.
5. **If the appropriate plan review fee is not received within ten days after the receipt of plans, specifications, and reports for approval, then all plan documents will be recycled. A new set of documents must then be submitted with the appropriate fee for approval.**

This approval does not address all applicable laws, rules, standards and criteria, and other approvals and licenses that may be required by the local, state or federal government.

The Public Water Supply Section has stamped and sealed the official copies of plans and specifications accompanying this application with the serial number of this application _____. Any erasures, additions or alterations of the proposed improvements except those permitted in 15A NCAC 18C .0306 make this approval null and void.

This approval does not constitute a warranty of the design, construction or future operation of the water system.

Signed: _____
Robert W. Midgette, P.E.
Chief, Public Water Supply Section
Division of Water Resources

Application for Approval of Engineering Plans and Specifications for Water Supply Systems

Other Information and Checklist Page

- ☒ Attached is a check for the proper plan review fee amount, in accordance with NCGS 130A-328. See note 4 on page 3.

This submittal includes one paper original with two digital (PDF) CDs of the following items, each item in separate folders:

- ☒ This completed "Application for Approval of Engineering Plans and Specifications for Water Supply Systems"
- ☒ The sealed plan drawings, separate file in PDF format for each drawing. Cover sheet must include drawings index;
- ☒ The project-specific Engineering Report (ER) describing the scope and purpose of the project and addressing each of the items listed in 15A NCAC 18C .0307(b), including the design basis of the project. [15A NCAC 18C .0307(b) (12)];
- ☒ Specifications for this project; **OR**
- ☐ The project will use the following system's previously approved standard specifications for waterline extensions:

Name of System: _____

Serial Number: _____

The Serial Numbers for previously approved standard specifications can be found at the following website:

<http://www.ncwater.org/?page=424>

One of the following:

- ☐ Attached is a letter signed by an authorized representative of the Public Water System agreeing to serve the project and stating that the system has adequate supply;

OR

- ☒ The **Applicant** is the Public Water System.

If the project has sought funding (for example, DWSRF loan) list the program and (if available) the application or funding number below:

Program Name	Application or Funding Number, if available

Yes No

- ☐ ☒ Project will be completed with significant expenditure of state moneys, greater than ten million dollars (\$10,000,000) in accordance with G.S. 113A-9 (7a).
- ☐ ☒ Project will cause substantial, permanent land-disturbing activity of an area greater than 10 acres of public lands in accordance with G.S. 113A-9 (11).